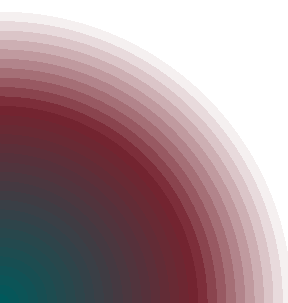


BOPAS Accreditation – Overview of Processes & Benefits

Robert Colver

SIG Building Systems

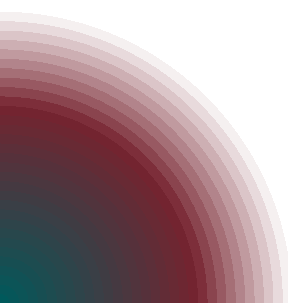
3rd November 2015



SIG Building Systems Overview

- Originated as a JV between SIG & CoxBench
- Design, Manufacture and Installers of Panellised & Volumetric Building Systems
- Based in Alfreton, Derbyshire
- Circa 100 staff based on site
- Major Clients – Main Contractors, Private Developers & Local Authorities
- Aspiration to be a very significant player in the Off Site sector

Why BOPAS?

- Identified early on as the optimum accreditation process to provide us with a stable platform of systems & operating procedures
 - Contains a maintenance & durability assessment – provide our customers with assurance in respect of quality/standards
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- A decorative graphic in the bottom left corner consisting of several overlapping, semi-transparent circular shapes in shades of dark red and teal.

The BOPAS process

- Lloyds Register provided an initial high level overview as to the requisite standards in respect of business processes, procedures & systems
- SIG Building Systems employed external consultants to work with the department heads
- GAP Analysis generated between current processes and BOPAS requirements
- Number of new key procedures required
- SIG Building Systems internal 'BOPAS Champion' appointed

The BOPAS Process

- Department heads attended a coaching & training session
 - Training Matrix developed
 - Documentation produced to support procedures, ie non conformance & lessons learnt report
 - Procedures implemented in the business & ongoing support provided to staff
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Challenges along the way

- Time & Resource allocation against an aggressive growth curve
- Truly getting under the skin of all business processes & create an 'in depth' operating model
- Identifying & recruiting staff

- Audit undertaken by John Vickers (Lloyds Register) in respect of our Operating Systems
- Maintenance & Durability Audit undertaken by Bob Hill of BLP
- Both the above were conducted at both factory & site
- Presentation of Award on the 3rd November 2015.

Summary of Benefits – two employee quotes....

- ‘BOPAS took us on a journey which made us analyse the business in a way we had never done before, it presented many questions, some of which we would have not thought to ask’
- ‘BOPAS has created the fundamentals behind our business model, is now an integral part of our culture & defines the way we operate on a day to day basis’