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**WATER HUB CLIENT PRODUCT GROUP CONFERENCE CALL**

**Date**: Wednesday 25th October 2017

**Time:** 09:30 – 11:00

**Skype Link:** [Join Skype Meeting](https://meet.mottmac.com/jonathan.rains/PB8V7MJ9)

**Dial in Details:** 020 3078 7637 Access Code: 93201906

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| **Item** | **Timing** | **Subject** | **Lead** |
|  | 09:30 – 09:35 | Welcome & Introductions | JR |
|  | 09:35 | Competitions Act Agreement\* | JR |
|  | 09:35 – 09:45 | Actions from Previous meetings | JR |
|  | 09:45 -10:00 | Front of Mind:  *Short summary for each person and an opportunity for other to listen.* | JR |
|  | 10:00 – 10:20 | Water Company Standards:  *Aligning water company standards and specifications* | JR |
|  | 10:20 – 10:40 | Roadmap and Projects  *Developing a collective vision diagram for the group (network, message, communication, knowledge)* | ALL |
|  | 10:40– 10:50 | Terminology  *Building our Water Hub lexicon of terms to ensure clear communication (i.e. Network / System / Asset / Assembly / component)* | ALL |
|  | 10:50 – 10:55 | Support for Upcoming Events | ALL |
|  | 10:55 – 11:00 | AOB | All |

\* Competitions Act agreement - members participating in this call certify that they will not at any time whilst on the call engage in any form of anti-competitive practices including exchanges of price information. In addition, exchange of other financial or sales information is prohibited where, for example, it is possible to disaggregate information to identify participants.

**INVITEES:**

**Jon Rains – Mott Macdonald (Chair)**

Chris Peel – Anglian Water

Derek Keeling – Welsh Water

TBC – Thames Water

Iain MacDonald – Scottish Water

Sharon Hamilton – Scottish Water

John Browne – United Utilities

Stephen Wright – Yorkshire Water

Fredric Aujoux – Northumbrian Water

Martin Vickers – South Staffs Water

Jack McCarey – South West Water

Charlotte Davidson – Severn Trent